

Meeting Minutes of the Argyle Public Library Board of Trustees

Monday, October 16, 2023, 6:00 p.m., Community Room

1. Call to Order

The meeting was called to order by Vice President Bill Johnson at 6:15 p.m.

2. Roll Call of Members

Members in attendance: Monica Hodgson, Bill Johnson, Library Director Sarah Kyrie, Lynn Rossing. Also in attendance: Friends of the Argyle Public Library board officers Vicki Tollakson and Garry Rossing.

3. Adoption/Amendment of Agenda

L. Rossing moved to approve the agenda as written. Hodgson seconded. All in favor.

4. Approval of May 22, 2023 Meeting Minutes

Hodgson moved to approve the September 20, 2023 minutes. Johnson seconded. All in favor.

5. Public Communications

None.

6. Friends Report

G. Rossing and Tollakson reported. Upcoming community outreach and fundraising events include the Open Market and Chili Cook-off on 10/21 and the December Holiday Craft Fair where a quilt made by Jeanine Nelson will be raffled off. The Friends now have a raffle license and a gallon of honey will be raffled off soon. Friends volunteers will assist with the Fall Art Show at the library in November. Hodgson will inquire at the school about a book fair. A grant application has been submitted to the Community Foundation for chairs for library events.

7. Village Communication Report

No report. The Village does not currently have a library representative. Director Kyrie asked Village Clerk Sandra Flannery about this and no information was available.

8. Finances/Approval of Bills

- a. The bills were reviewed. Hodgson moved to approve the bills. Johnson seconded. All in favor.
- b. i. Community Foundation Grant 2023. Director Kyrie reported that the sculpture for the enhancement of the entryway project has been installed. A reception for the artist will be held in January in conjunction with the Library's annual birthday celebration.
- ii. Community Foundation Grant 2024. An application has been submitted for chairs for library programs and events.
- iii. A grant application has been submitted to TMobile for children's programming.
- iv. Director Kyrie is working on an application for a \$10,000 ALA Small and Rural Libraries Accessibility grant, due December 3, for improvements to the front door, and additional materials/services for patrons with disabilities.

9. Library Updates

- a. Programming. Events are ongoing. Director Kyrie provided board members with the latest flyer listing all upcoming programs.
- b. LCLPC Updates. SWLS Director Dave Kranz resigned and a search for his replacement is underway.
- c. Professional Updates. Director Kyrie will attend the Wisconsin Library Association conference October 24-27. On November 16 she will attend the Winding Rivers Library System meeting to give a presentation on library programming.

10. Subject Matter of Issues to Be Considered by the Board

- a. New Library Discussion. Building Committee Co-Chairs Hodgson and G. Rossing reported.
 - There was a good turnout for the September 29th SPARK session. FEH provided renderings of four locations and budgets for each site. Their final report will be issued on or about November 1st. FEH's Christy Monk will attend the library board's November meeting to discuss the report.
 - FEH recommends getting proposals for a fundraising feasibility study.
 - On October 20 Hodgson, Kyrie, and G. Rossing will meet with a property owner.
 - The current Fire Station is one of the sites being considered. Director Kyrie asked Village Clerk Sandra Flannery, who actually owns the current Fire Station property, and the answer was not available. It might be jointly owned by the Village of Argyle, Argyle Township, and Adams Township.
 - G. Rossing will talk to John Leigh about adding the new library building to an upcoming Fire Department meeting agenda.

Johnson moved that the board support Hodgson contacting FEH to consider an additional possible site for a new library. L. Rossing seconded. All in favor.

- b. Policies to Be Reviewed. Copies of the updated policy titled "Library Director Job Evaluation " were distributed to board members. L. Rossing moved to approve the updated policy. Hodgson seconded. All in favor.
- c. Library Standards. Several of the standards are not completely being met by the APL due to budget and space constraints. This board's goal over time is full compliance.

11. Closed Session

None.

12. New Business

Johnson has been talking with potential APL donors. Director Kyrie will look into acquiring printed envelopes to create an easy way for library supporters to send donations.

13. Adjournment

Johnson moved to adjourn. Hodgson seconded. All in favor. Meeting adjourned at 7:00 p.m.

Next meeting: Monday, November 20, 2023, 6:00 p.m., location to be determined.