

Meeting Minutes of the Argyle Public Library Board of Trustees

Monday, June 13, 2022, 6:00 p.m., Community Room

1. Call to Order

In the absence of President Jessica Martin, the meeting was called to order at 6:03 p.m. by Vice-President Bill Johnson.

2. Roll Call of Members

Members in attendance: Toni Harding, Monica Hodgson, Bill Johnson, Library Director Sarah Kyrie, Lynn Rossing, Also in attendance: Garry Rossing, President of the Friends of the Argyle Public Library (“Friends”).

3. Adoption/Amendment of Agenda

Rossing moved to approve the agenda. Hodgson seconded. All in favor.

4. Approval of May 23, 2022 Meeting Minutes

Hodgson moved to approve the May 23, 2022 meeting minutes. Rossing seconded. All in favor.

5. Public Communications

None.

6. Finances/Approval of Bills

Following up on a question from last month’s meeting, Director Kyrie explained what “technology reserve” payments are. Her request for a federal Library and Science Technology Grant for the purchase of a new projector was approved. Hodgson moved to approve the bills. Rossing seconded. All in favor.

7. New Business

- a. The Board discussed *Trustee Essentials: A Handbook for Wisconsin Public Library Trustees*: “Hiring a Library Director.” As part of a continuity plan for the Library, Director Kyrie will start putting together an orientation program for the Library Director position and seek staff input on this.
- b. Staff Evaluations for Board members to review. Hodgson moved to discuss this topic in a closed session later in the meeting. Rossing seconded. All in favor.
- c. Old policies on website. Director Kyrie sought direction from the Board on the best way to post policies on the Library website.

8. Library Updates

- a. Programming:
 - The Book Groups continue to be well-attended.
 - The Homeschool Programs are on break for the summer.
 - The Summer Reading Program. A marimba player came to Argyle on June 7. Coming up: a River Safety event with the Argyle-Adams Fire Department on June 14 at 3:00 p.m., a program at the Erickson wetlands about water health on with a story walk on June 21, and a hoop dancer at the Bob LaFollette Museum on June 28.

- Children are encouraged to track their summer reading through the end of August when they will be congratulated with a free ice cream cone at Central 52. Library staff are stockpiling books for an end-of-summer activity where children can choose a book to dedicate to the Library.
- At the June 18 Farmers Market, the Library is hosting a Thai food truck, and the Library has a variety of snacks and cookbooks available as part of a grant to bring foods from different cultures to Argyle.
- b. The Library recently received donations from the American Legion and Tradition Family Dentistry.
- c. Library hours. To better serve patrons, the Library is considering staying open until 7:00 p.m. (instead of 6:00 p.m.) on Mondays, Tuesdays, and Wednesdays, possibly starting next year. This item will be discussed further by the Board next month.

9. SWLS/Lafayette County Library Updates

None.

10. New Building Discussion

- a. Draft Memorandum of Understanding Between the Argyle Public Library and the Friends of the Argyle Public Library. The document was discussed. Johnson moved to approve the Memorandum as an operating agreement between the parties. Rossing seconded. All in favor.
- b. Staff Wages. Library staff members attend multiple community meetings and events in their roles as Library employees, and there are questions about whether they should be compensated for their time and for traveling to these activities that extend beyond the time they sit behind the desk and that enhance the Library's service to the community. This will be discussed further at next month's meeting.
- c. FEH Design architect Christy Monk was the presenter at a community meeting at the EMS building on June 9. Director Kyrie shared with Board members FEH's proposal for services. Discussion followed.

11. Old Business

None.

12. Closed Session

Johnson moved to convene in a closed session under Section 19.85 of the Wisconsin Statutes to address personnel issues. Harding seconded. All in favor. No action taken during the closed session. Hodgson moved to return to open session. Rossing seconded. All in favor.

13. Adjournment

Hodgson moved to adjourn. Harding seconded. All in favor. Meeting adjourned at 7:15 p.m.

Next meeting: Monday, July 18, 2022, 6:00 p.m. Location to be determined.