

## **Argyle Public Library Board of Trustees Meeting Minutes**

Monday, January 20, 2025, 6:00 p.m., Argyle Community Building and via speakerphone

### **1. Call to Order**

The meeting was called to order by President Bill Johnson at 6:11 p.m.

2. **Roll Call of Members** In person: Monica Hodgson, Bill Johnson. Via speakerphone: Lynn Rossing. Regrets: Daniele Zywicki and Delton Fransen. Also in attendance: Sarah Gallagher, Friends representative Vicki Tollakson, and Argyle Community Development Director Joe Schutte.

3. **Adoption of Agenda** Rossing moved to adopt the agenda. Hodgson seconded. All in favor.

4. **Potential new board member discussion** Sarah Gallagher introduced herself, discussed library operations and plans with the board, and will consider board membership. Hodgson moved to table a vote until the next board meeting. Rossing seconded. All in favor.

5. **Approval of 12/16/24 Board Meeting Minutes** Hodgson moved to approve the minutes. Johnson seconded. All in favor.

6. **Public Communications** Joe Schutte reported on the work he did on the Library's website. It is now up and running with updated content and accessible to Library employees. There is a need for ongoing updating and website maintenance. Hodgson moved to hire Geek Powered Services to do this. Rossing seconded All in favor. Schutte invited board members to a meeting for Argyle-area business owners and community leaders on February 19th at 6:30pm, doors open at 5:30pm for networking, at the Community Building.

### **7. Friends of the Argyle Public Library Report**

Tollakson reported that yesterday's mystery dinner fundraising event went well. The Friends are planning a library staff appreciation for February. Using a grant they received from the Community Foundation they will purchase a laptop and laptop accessories for the Library. Membership renewal reminders will go out soon. The annual membership meeting is planned for April 13th.

8. **Village Communication Report** None.

### **9. Finances**

- a. Approval of monthly expenditures. The bills were reviewed. Hodgson moved to approve payment of the bills. Rossing seconded. All in favor.
- b. Budget. No discussion.

### **10. Library Updates**

- a. Programming. Michelle Harrigan emailed the February calendar and ideas for summer programming to the board. The board is interested in these presenters for summer: Bombastic Rondini Bubble Show, Great Scott Magician, Hoop Elation, and Magic of

Isaiah. One more event needs to be planned for the five-week series. Hodgson moved to use Community Foundation of Southern Wisconsin grant funds to pay for summer programming. Rossing seconded. All in favor.

- b. Furnace repair updates, if any. None.
- c. Library website. See item 6 above.

11. Subject Matter of Issues to Be Considered by the Board

- a. Library Director recruitment. After discussion, Hodgson moved to table the decision to advertise in a newspaper until February. Rossing seconded. All in favor.
- b. Job description for Michelle Harrigan. Earlier, Hodgson emailed the board a Library Coordinator job description. Rossing moved to make this Michelle Harrigan's job description. Johnson seconded. All in favor.
- c. Election of officers. Postponed until next month when more board members are present.
- d. New Library Building. No discussion.

12. Convene to closed session pursuant to Wisconsin Statutes 19.85(1)(c) to discuss employment, promotion, compensation, or performance evaluation data of the library staff under the jurisdiction of the Library Board. No closed session held.

13. Reconvene to open session. No closed session held.

14. Action on closed session discussion No closed session held.

15. Adjournment

Hodgson moved to adjourn. Rossing seconded. All in favor. Meeting adjourned at 7:21 p.m.

Next meeting: Monday, February 17, 2025, 6:00 p.m. Location to be determined.