

Argyle Public Library Board of Trustees
Meeting Minutes

Monday, October 21, 2024, 6:00 p.m., Argyle Community Building

1. Call to Order

The meeting was called to order by President Bill Johnson at 6:00 p.m.

2. Roll Call of Members

Argyle Public Library (APL) Board members: Delton Fransen, Monica Hodgson, Bill Johnson, Lynn Rossing, Daniele Zywicki. Also in attendance: Friends board member Tricia Ostby.

3. Adoption/Amendment of Agenda

Hodgson moved to adopt the agenda. Zywicki seconded. All in favor.

4. Approval of 9/16/24, 9/30/24, and 10/9/24 Board Meeting Minutes

Zywicki moved to approve the three sets of minutes. Fransen seconded. All in favor.

5. Public Communications None.

6. Friends of the Argyle Public Library Report

Ostby reported that the Chili Cook-off last weekend went well. The Friends are waiting to hear about a CFSW grant for a new computer and speaker for the Library. Current projects include a plaque acknowledging last year's CFSW grant, a mystery dinner joint fundraiser with Friends of McKellar Park on 1/19, working with CFSW to establish an endowment fund for the APL, and a table at the Holiday Craft Fair. They continue to pursue a path forward for a new library facility, and are working with Argyle's new Community Development person, Joe Schutte, on possible fundraising and grant opportunities.

7. Village Communication Report

Fransen reported that the Village has hired a new Community and Economic Development Resource, Joe Schutte.

8. Finances

- a. FEH Architects invoice. This was paid earlier and FEH now has been paid in full.
- b. The bills were reviewed. Zywicki moved to approve the bills. Hodgson seconded. All in favor.
- c. Overview of expenses/budget year-to-date. To be discussed in November.
- d. Grants. Hodgson reported that CFSW will decide on award recipients soon.

9. Library Updates

- a. Programming. Michelle Harrigan emailed the program calendar to the board earlier.
- b. Current staff update. None.

10. Subject Matter of Issues to Be Considered by the Board

- a. Hiring new Director and perquisites. No discussion.
- b. Hiring Substitute Library Assistant. Topic moved to closed session.
- c. New Library Building. No discussion.
- d. Update board roster. Roster was updated.
- e. Remote meeting participation. Rossing moved: For a trial period of six months starting in November 2024, in order to help ensure a quorum, the board authorizes up to two board members to participate in any given board meeting remotely by speakerphone, with arrangements for such to be made before the meeting begins, and with all voting during the meeting done by roll call. Zywicki seconded. All in favor.

11. Convene to closed session pursuant to Wisconsin Statutes 19.85(1)(c) to discuss employment, promotion, compensation, or performance evaluation data of the library staff under the jurisdiction of the Library Board. Hodgson moved to convene a closed session. Rossing seconded. All in favor.

12. Reconvene to open session Fransen moved to return to open session. Hodgson seconded. All in favor.

13. Action on closed session discussion Hodgson moved to offer employment to Evelyn Ostby as a Substitute Library Assistant at the pay rate of \$14.00 per hour. Rossing seconded. All in favor. Zywicki moved to increase the hourly rate of pay for Eva Denny as Substitute Library Assistant to \$14.00 per hour. Hodgson seconded. All in favor.

14. Adjournment

Fransen moved to adjourn. Zywicki seconded. All in favor. Meeting adjourned at 7:02 p.m.

Next meeting: Monday, November 18, 2024, 6:00 p.m. Location to be determined.