

Argyle Public Library Board of Trustees Meeting Minutes

Monday, September 16, 2024, 6:00 p.m., Argyle Community Building

1. Call to Order

The meeting was called to order by President Bill Johnson at 6:00 p.m.

2. Roll Call of Members

Argyle Public Library (APL) Board members: Monica Hodgson, Bill Johnson, Lynn Rossing, Daniele Zywicki. Also in attendance: Village President Tom Moore, Village Board member Lisa Johnson, Assistant Librarian Michelle Harrigan, Friends of the Argyle Public Library President Garry Rossing, Director of Southwest Wisconsin Library System, Angela Noel.

3. Adoption/Amendment of Agenda

Hodgson moved to adopt the agenda. Zywicki seconded. All in favor.

4. Discussion with Guest Angela Noel, Director, Southwest Wisconsin Library System

- The APL may attract more applicants with some perquisites (paid time off, gym membership, potential to qualify for WRS, etc.).
- Moore will ask Clerk Sandra Flannery about WRS benefits requirements.
- The need to increase the Library's support in the community.
- APL can work with the County Library group to increase County funding.
- The Director job announcement can be posted on the SWLS website and FB page, Statewide listservs, UW-Madison, UW-Milwaukee, local newspapers, etc.
- The Assistant Librarian position needs a job description. Noel has verbiage.

5. Approval of August 19, 2024 Board Meeting Minutes

A couple changes were suggested for the August minutes. Hodgson moved to table approval of the minutes to the next meeting. Zywicki seconded. Four in favor, one abstain.

6. Public Communications None.

7. Friends of the Argyle Public Library Report

G. Rossing reported that the 2023 CFSW grant was used for chairs, children's chairs, and blackout blinds for the Community Room. The Friends have a number of fundraising and outreach projects: a root beer float event at the Threshere, Open Market tables, a joint fundraiser in January with Friends of McKellar Park, the Chili Cookoff in October, and Craft Fair in December. They are working with Harrigan on ideas for the 2024 CFSW grant application due October 1st.

8. Village Communication Report

L. Johnson reported that the Clerk's Office needs the Library budget soon. See item 9.e.

9. Finances

- a. The bills were reviewed. Hodgson moved to approve the monthly expenditures. L. Rossing seconded. All in favor.
- b. G. Rossing said the Friends received a check from the APL for \$2280.32 related to a grant from Green County. The Friends used \$1422.50 to pay off the balance due to FEH and will refund the remaining \$857.82 to the APL.
- c. Donations given, write thank-yous. Zywicki offered to write thank-yous.
- d. Overview of expenses/budget year-to-date. Hodgson reported on the updated budget.
- e. 2025 budget timeline. B. Johnson and Hodgson offered to prepare a budget and give it to the Village Clerk in early October. A special board meeting to approve a budget will be held on **September 30 at 7:00pm at the Community Building.**
- f. Grants awarded. The ALA grant is complete.

10. Library Updates. In the absence of a Library Director, Harrigan will forward important Library emails to all board members. October staffing is scheduled.

- a. Programming.
 - i. Programs since the last meeting. Harrigan reported that program attendance is increasing.
 - ii. Upcoming programs. Harrigan will be doing a school visit. She provided copies of the programs scheduled for October.

11. Subject Matter of Issues to Be Considered by the Board

- a. New Library Director. See item 4.
- b. New Library. The Village expects to hear about its FFP grant application in October.

12. Convene to closed session pursuant to Wisconsin Statutes 19.85(1)(c) to discuss employment, promotion, compensation, or performance evaluation data of the library staff under the jurisdiction of the Library Board. No closed session.

13. Reconvene to open session No closed session.

13. Action on closed session discussion No closed session.

14. Adjournment

L. Rossing moved to adjourn. Zywicki seconded. All in favor. Meeting adjourned at 7:52 p.m.

Next meeting: Monday, October 21, 2024, 6:00 p.m. Location to be determined.