

## **Meeting Minutes of the Argyle Public Library Board of Trustees**

Monday, April 15, 2024, 6:00 p.m., Community Room

### 1. Call to Order

The meeting was called to order by Vice President Bill Johnson at 6:00 p.m. Due to a miscommunication this meeting was not publicly posted.

### 2. Roll Call of Members

Board members in attendance: Village representative Delton Fransen, Interim Argyle Public Library Director Michelle Harrigan, Monica Hodgson, Bill Johnson, Lynn Rossing, Danielle Zywicki. Also in attendance: McCoy Public Library Director Jenny Detra, Village Board member Lisa Johnson, Blanchardville Library Director Sarah Kyrie, and Friends of the Argyle Public Library representative Garry Rossing.

### 3. Adoption/Amendment of Agenda

Hodgson moved to adopt the agenda. L. Rossing seconded. All in favor.

### 4. Approval of March 18, 2024 Meeting Minutes

L. Rossing moved to approve the March 18, 2024 minutes. Hodgson seconded. All in favor.

### 5. Public Communications

None.

### 6. Friends of the Argyle Public Library Report

G. Rossing reported. The Friends annual membership meeting will be Sunday, April 21 at 4:15pm at the EMS Building and will include refreshments and a book swap. They are planning a number of events: the annual book sale in June, a joint fundraiser with Friends of McKellar Park, and a table at Argyle Open Markets this summer. The Student Art Show is being held at the Library through April, and the Friends are hosting a reception for student artists tomorrow, April 16th at 5:00pm.

### 7. Village Communication Report

Prior Village board library representative L. Johnson reported that she has not yet received rosters for the APL board and the Friends of the APL board. Harrigan distributed copies of the library board roster to those present. G. Rossing will email the Friends roster to L. Johnson.

### 8. Finances/Approval of Bills

- a. The bills were reviewed. L. Rossing moved to approve the bills. Hodgson seconded. All in favor.
- b. Grants awarded. Former APL Director Kyrie reported that the ALA Small and Rural Libraries Accessibility Grant has been received and that staff are

completing trainings on disability and accessibility and will hold a community conversation, probably this summer, to accurately identify needs. Kyrie continues to work on the grant requirements on behalf of the APL.

#### 9. Library Updates

##### a. Programming.

i. Past programs. Interim Director Harrigan reported that recent programs on trains and drawing were well-received.

ii. Upcoming programs. Interim Director Harrigan reported that the April and May programming has been publicized. She will communicate with teacher Susie Mathys about the Summer Reading Program.

b. Lafayette County Library Planning Committee updates. NARCAN has not yet been received by the library and Kyrie will check on the status of this. NARCAN training may be the topic of a future library program.

#### 10. Subject Matter of Issues to Be Considered by the Board

a. New Director posting/Interim Director. Hodgson reported. She has worked with Southwest Wisconsin Library system to draft a job posting and distributed copies to those present. The current job description is up to date and will be made available to applicants. Upon discussion it was decided that the application deadline will be Wednesday, May 15, 2024. L. Rossing moved to have Hodgson post the amended job description with SWLS. Hodgson seconded. All in favor. The position does not offer any vacation, sick time, or retirement benefits and it was agreed that this situation requires remediation.

b. New hire. Last month Kyrie reported that a staff person is needed for about ten hours/week. Staffing is being covered by substitutes through May, and when the new Director takes over a new Library Assistant will be hired if needed.

c. New Library Discussion. The State of Wisconsin has not yet released the Flexible Facilities Program grant application. For a successful application, the Village should be ready to quickly secure a shovel-ready site.

#### 11. Closed Session

None.

#### 12. Adjournment

Hodgson moved to adjourn. L. Rossing seconded. All in favor. Meeting adjourned at 7:22 p.m.

Next meeting: Monday, May 20, 2024, 6:00 p.m. Location to be determined.