

Meeting Minutes of the Argyle Public Library Board of Trustees

Monday, September 19, 2022, 6:00 p.m., Community Room

1. Call to Order

The meeting was called to order by President Jessica Martin at 6:03 p.m.

2. Roll Call of Members

Members in attendance: Toni Harding, Monica Hodgson, Bill Johnson, Library Director Sarah Kyrie, Jessica Martin, Lynn Rossing, Also in attendance: Peg Rasch representing the Friends of the Argyle Public Library ("Friends").

3. Adoption/Amendment of Agenda

One addition to the agenda was proposed. Rossing moved to adopt the agenda as amended. Johnson seconded. All in favor.

4. Approval of August 15, 2022 Meeting Minutes

Hodgson moved to approve the August 15, 2022 meeting minutes. Johnson seconded. All in favor.

5. Public Communications

None.

6. Friends Report

Peg Rasch, Friends Vice President, reported. The purpose of the group is to encourage community involvement with and support of the Library, and provide financial support for the Library. They have 25 paid members. The Friends and the Library together purchased a full-page photo ad in the Pecatonica Valley Leader to showcase recent Library activities. The Friends group is applying for a Community Fund grant for equipment for fundraising and outreach activities. They will have an entry in the Chili Cook Off in October and participate in the Christmas Craft Fair in December.

7. Village Communication Report

The Village is working on a budget, with a preliminary budget due in October.

8. Finances/Approval of Bills

- The bills were reviewed. Johnson moved to approve the bills. Martin seconded. All in favor.
- The draft 2023 budget was discussed. Johnson moved to approve a proposed budget of \$25,708.50. Martin seconded. All in favor.
- Library hours. Director Kyrie is hoping to extend the library open hours by one hour two evenings per week starting in January, to better serve the community.
- Staff wages. An increase in Library staff wages is included in the draft budget.

9. New Business

- Discussion of Trustee Essentials: A Handbook for Wisconsin Public Library Trustees:
 - Evaluating the Director was postponed until next month.

- The Library's two current copy machines need replacing. Director Kyrie reported that this is not eligible for grants and that she is looking into other options.
- Loan period. The Southwest Wisconsin Library System (SWLS) is considering consistent system-wide loan periods to simplify the process for patrons. All 22 library boards are asked to consider this. Rossing moved to approve going along with the loan period to be decided by SWLS. Hodgson seconded. All in favor.
- Applications for grants from the Argyle Community Fund are due October 1. Director Kyrie proposed applying for funds for replacing the existing signage and expanding the concrete walkway in front of the Library to create a more welcoming entry area with a small sitting area. There was general agreement among Board members that this was a good project for a grant application.

10. Library Updates

- Programming
 - The Adult and Family Book Groups continue to meet.
 - On September 26th at 6:00 p.m. a storyteller will be at the Library. Volunteers are needed for "Book or Treat" on Halloween night.

11. SWLS/Lafayette County Library Updates

No updates.

12. New Building Discussion

Hodgson reported that she is waiting to hear from the Argyle-Adams Fire Department about their budget, and for the next three-way meeting. She attended the Adams Township meeting, and they discussed helping fund an architect's preliminary assessment of a joint project. Keller Inc., a commercial project management, design, and building company based in Wausau that has carried out successful library and other municipal projects, is holding an open house in Monticello on October 12 at 6:00 p.m.

13. Old Business

Director Kyrie is in the process of updating her job description. This will be discussed at next month's meeting.

14. Closed Session

None.

15. Adjournment

Rossing moved to adjourn. Martin seconded. All in favor. Meeting adjourned at 7:30 p.m.

NEXT MEETING: Monday, October 17, 2022, 6:00 p.m. Location to be determined.