

# Meeting Minutes of the Argyle Public Library Board of Trustees

Monday, August 15, 2022, 6:00 p.m., Community Room

## 1. Call to Order

The meeting was called to order by President Jessica Martin at 6:00 p.m.

## 2. Roll Call of Members

Members in attendance: Monica Hodgson, Bill Johnson, Library Director Sarah Kyrie, Jessica Martin, Lynn Rossing, Also in attendance: Jean-Margret Merrell-Beech representing the Friends of the Argyle Public Library ("Friends").

## 3. Adoption/Amendment of Agenda

There was general agreement on the proposed agenda.

## 4. Approval of September 19, 2022 Meeting Minutes

Hodgson moved to approve the July 18, 2022 meeting minutes. Johnson seconded. All in favor.

## 5. Public Communications

None.

## 6. Friends Report

Jean-Margret Merrell-Beech reported. The Friends are hosting an information table and book sale at the Argyle Open Market on first and third Saturday mornings. The children's books are popular and sell out completely each time. The Friends are accepting donations and recruiting new members. Their Board meets this Thursday. A general membership meeting is tentatively scheduled for Fall of 2023.

## 7. Finances/Approval of Bills

- Budgeting for 2023 is not completed because Director Kyrie has not received an updated budget from the Clerk's office for several months because the Village's new pay system is not fully operational yet.
  - Library hours. There was discussion about the possibility of expanding Library hours to add some evening hours.
  - Staff wages. It is unknown whether Village employees will receive a wage increase in 2023. Harding to get this information.

## 8. New Business

- The Board discussed the content of Trustee Essentials: A Handbook for Wisconsin Public Library Trustees: Evaluating the Director. The Board will look at the possibility of changing the current evaluation process after the Director's job description has been updated.
- One of the most-used Library services is copying and printing. The two current copy machines need replacing due to their age and the expense of maintenance. Director Kyrie is looking into options for acquiring a laser copier/printer.
- Applications for grants from the Argyle Community Fund are due in October. Director Kyrie has ideas for grants and will keep the Board updated.

## 9. Library Updates

- Programming

- The Adults' and Family Book Groups continue to meet.
- The Summer Reading Program was successful and well-attended.
- Director Kyrie distributed copies of the flier for the 2022 Fall Programming.

#### **10. SWLS/Lafayette County Library Updates**

Director Kyrie reported that the group is continuing to work on a plan for raising county reimbursements.

#### **11. New Building Discussion**

Hodgson reported that she has received price quotes from FEH Architects. The prices are good for another 60 days. She will be taking the proposal to the Building Committee for consideration.

#### **12. Old Business**

Director Kyrie is working on updating the job description for her position.

#### **13. Closed Session**

None.

#### **14. Adjournment**

Rossing moved to adjourn. Martin seconded. All in favor. Meeting adjourned at 7:15 p.m.

**NEXT MEETING:** Monday, September 19, 2022, 6:00 p.m. Location to be determined.