

Meeting Minutes of the Argyle Public Library Board of Trustees

Monday, May 23, 2022, 6:00 p.m., Community Room

1. Call to Order

The meeting was called to order at 6:06 p.m. by President Jessica Martin.

2. Roll Call of Members

Members in attendance: Monica Hodgson, Bill Johnson, Jessica Martin, Lynn Rossing, Library Staff Member Val Steiner. Also in attendance: Garry Rossing, President of the Friends of the Argyle Public Library ("Friends").

3. Adoption/Amendment of Agenda

Rossing requested to amend the agenda to add Garry Rossing with an update on the Friends group. Hodgson moved to approve the agenda as amended. Martin seconded. All in favor.

4. Friends Report

Garry Rossing reported. The Friends group's goal is to support the library with volunteers and financial support for projects. They have sent Library Director Sarah Kyrie a draft Memorandum of Understanding between Friends and Library administration. The Friends purchased a market canopy that may be used by the Library, Board, or Building Committee for Library events. The Friends group will run the Annual Book Sale and order signage for this and other events. They would like to use the Library's logo on the signs. Johnson moved to allow the Friends group to use the Library's logo for promotional materials. Martin seconded. All in favor.

5. Approval of March 21, 2022 Meeting Minutes

Johnson moved to approve the March minutes. Martin seconded. All in favor. (Note: There was no meeting in April.)

6. Finances/Approval of Bills

Steiner provided bills for review. Rossing moved to approve the bills. Johnson seconded. All in favor. Action item: Steiner will ask Director Sarah Kyrie for clarification on the exact meaning of "Technology Reserve."

7. New Business

- The Board discussed Trustee Essentials: A Handbook for Wisconsin Public Library Trustees: "Effective Board Meetings and Trustee Participation." Action item: At next month's meeting this Board will consider the idea of adding two standing agenda items: Public Communication and Closed Session, and Johnson will provide the Board with the statutes that apply to Closed Session.
- Collection Policy. The updated draft of the Policy was reviewed. Hodgson moved to approve the updated Collection Policy. Rossing seconded. All in favor.

8. Library Updates

- Programming:
 - The Book Groups and Homeschool Programs continue. A "Smart Money" presentation at the school was attended by 13 students.
 - The Eagle Program and Mending Day events were well attended.
 - The flier advertising the Summer Reading Program has been distributed.

9. SWLS/Lafayette County Library Updates

Library Staff member Jenny Detra and Director Sarah Kyrie presented at the Wisconsin Association of Public Libraries conference held May 11-13 in Pewaukee. Their talk, "Taking the Show on the Road: How we presented over 30 programs OUTSIDE the library last year," was attended by more than 35 of their fellow librarians who expressed high praise for the Library's outreach and education efforts. The trip was funded by a SWLS grant.

10. New Building Discussion

- Garbage bag sales at the Library continue. So far \$40 has been earned. The Board discussed whether sales proceeds should go to the Library or to the Friends group. Martin moved that the proceeds from garbage bag sales go to the Friends. Johnson seconded. All in favor.
- Hodgson got approval from Adams Township to have proceeds from recycling go to the Friends.
- Friends' use of the Library's logo was discussed and approved earlier. See item 4 above.
- The idea of the Building Committee and Friends jointly hosting an information table at the Argyle Open Market was discussed. An application already has been turned in to Kathy Olmstead who organizes the market. Rossing will organize volunteers to staff the table. Rossing moved that the Board approve having a Library/Building Committee information table at the Argyle Open Markets this summer. Johnson seconded. All in favor.

11. Announcements

- Garry Rossing announced that the Friends group is organizing the Book Sale on June 3 and 4, and will be setting up for the event on Thursday evening, June 2. Steiner will work with the Friends to make sure they have access to the Library as needed.
- Hodgson reported that Lafayette County has \$2 million in ARPA (America Rescue Plan Act) funds, and that the grant application deadline has been extended until March 2023. Other libraries have gotten these grants to pay for things such as broadband and technology. She asked that everyone think about ideas for what our Library needs so that a grant application can be made.
- Hodgson announced that Christy Monk, Principal Architect at FEH Designs in Dubuque will be at the Building Committee's next meeting on June 9 at 6:30 p.m. FEH has shepherded more than 30 successful library building projects in Wisconsin, and helps communities find funding for these projects. Hodgson will send out an email inviting the Library Board, Village Board, and Friends group members to this public meeting.

12. Old Business

None.

13. Adjournment

Rossing moved to adjourn. Martin seconded. All in favor. Meeting adjourned at 7:00

p.m.

NEXT MEETING: Monday, June 13, 2022, 6:00 p.m. Location to be determined.