

Argyle Public Library Board of Trustees Minutes 03/23/26

Call to Order:

Jeni calls the meeting to order at 4:07 p.m.

Roll Call:

Members: Jeni Detra, Monica Hodgson, Wyatt Webster

Non-Members: Garry Rossing, Vicki Tollackson, Linda Gebhardt, Steve Engles

Meeting Duly Posted:

Sarah posted the details for this meeting on Saturday (03/22/26).

Adoption of Agenda:

Monica makes the motion to adopt the agenda and requests the meeting have a time limit, ending at 6:00 p.m., Wyatt seconds, motion carried.

Appointments:

N/A

Public Comment:

Brian Ritschard spoke about quotes for various Library renovations:

-Painting the outside and some of the inside of the building: \$5,500

-Bathroom floors: \$1,800-\$2,000, possibly double this.

-Toilet removal: \$2,500 per toilet

-Fixing the rotten office window: \$4,000

-Framing for the donor wall: \$2,500

- Added walls: \$2,000
- New carpet: \$6.50 per square foot
- Wrapping columns: Drywall is \$2,000 and wood is \$5,000
- Removing the vault room: \$1,000
- Taking out a door: \$500

Joe mentioned the basement of the building having roughly two dozen carpet tiles, and 1 dozen ceiling tiles. Discussion regarding welding the vault door open. Discussion regarding timeline of these renovations, lead time for windows is 4-5 weeks, it was recommended to prioritize the bathrooms / plumbing. Brian says he can start smaller projects in a few weeks. Also discussion regarding replacement of bathroom grab bars in order to be ADA compliant.

Approval of 03/16/26 Minutes:

Wyatt makes the motion to approve, Jeni seconds, motion carried.

Donations:

General discussion regarding pricing and restrictions on naming rights from donations. The following are the proposed new prices for the Sponsorships Rights Opportunities:

- Commissioned Murals: \$15,000 each
- Benches: \$3,500-4,000
- Lighted Flagpole: \$10,000
- Drive Thru: \$45,000
- Staff Work Area: \$20,000
- Display Cabinet(s): \$10,000, or \$5,000 each for smaller ones
- Adult & Children's New Book Area: \$40,000 each
- Multi-Purpose Space: \$250,000 with restrictions. It was recommended this not be allowed to be named after anyone currently living, for this space will be used for elections, and voting being held where potential candidates have their names could be a conflict of interests. This will need to be ironed out. Kitchen area will be included with this.

-Circulation Desk: \$20,000

-Study Rooms: \$7,500 each

-Director's Office (Possibly to be renamed to Driftless Room/Community Flex/Pecatonica River Room, etc.): \$7,500

-Welcome Center removed from list

The general idea of outside naming rights being worth more than indoor was discussed, the basic idea of your name being seen by those not entering the building or getting out of their vehicles being high value. Also, the importance of having clear descriptions of what the donors will get was emphasized.

Staffing:

Looked at and discussed the Library and Community Event Special job description. Sarah hopes to hire someone for this in the future. We discussed the timeline of hiring considering the Library Board changing multiple members in the near future. Monica makes the motion to approve the job description, with a minimum of \$15 starting wage for someone meeting the requirements, but the general range being \$12-\$18, with a three month review and potential raises afterward, Wyatt seconds, motion carried.

Room Reservations:

General discussion regarding room reservations regarding hours (what constitutes a day?), pricing, how to handle keys and locks, security deposits, and if rooms shouldn't be rented until the bathrooms are fixed. Joe mentioned an outside wifi lock would be roughly \$200. The form will be updated and reviewed at a later date, this is tabled for now.

Adjourn:

Jeni suggests another meeting on Monday, March 23, 2026, 4:00 p.m.. Monica makes the motion to adjourn at 6:23 p.m., Wyatt seconds, motion carried.

Next meeting on March 30, 2026 at 4:00 p.m. at the new library building