

# Meeting Minutes of the Argyle Public Library Board of Trustees

Monday, January 9, 2023, 6:00 p.m., at the Library

## 1. Call to Order

The meeting was called to order by President Jessica Martin at 6:04 p.m.

## 2. Roll Call of Members

Members in attendance: Monica Hodgson, Bill Johnson, Library Director Sarah Kyrie, Jessica Martin, Lynn Rossing. Also in attendance: Garry Rossing representing the Friends of the Argyle Public Library ("Friends").

## 3. Adoption/Amendment of Agenda

Hodgson moved to approve the proposed agenda. Johnson seconded. All in favor.

## 4. Approval of October 17, 2022 Meeting Minutes

Johnson moved to approve the October 17 meeting minutes. Martin seconded. All in favor.

## 5. Public Communications

None.

## 6. Friends Report

Garry Rossing, Friends Board President, reported. The Friends recently published an end-of-the-year newsletter, and Garry Rossing provided copies to those present. The Friends Board will host a library staff appreciation gathering on February 19 in the Community Room. They are also working on sponsoring an annual scholarship for a local high school graduate heading to college. They received a grant from the Community Foundation and this spring will be looking into exactly how to use the funds.

## 7. Village Communication Report

None.

## 8. Finances/Approval of Bills

- Grants. Director Kyrie is looking into how the recently awarded Community Foundation funds will be used. She requested that Board members assist with looking at options to enhance the Library entrance with an expanded sidewalk, a new sign, picnic table, or other ideas. She is looking into a possible mural project for the Village that could be funded with a Wisconsin Humanities grant. The Library received a Quick Trip grant of \$200 in the form of \$5 gift cards that will be distributed at the Anniversary Party.
- The bills were reviewed. Hodgson moved to approve the bills. Johnson seconded. All in favor. Director Kyrie will look into possibly switching to a credit card that gives cash back each month.
- Director Kyrie reported that the Library has received several end-of-year donations. One of these is in the amount of \$20,000 and the anonymous donor wants it to go towards a new library. She will ask the Village Clerk to help find a way to set aside this money so that it can earn interest until it is used for the future Library expansion, in accordance with the donor's intent.

- The Library Business Center copier is scheduled to arrive this month. It will have the ability to make color copies which are more expensive to produce. The Board discussed copying fees. For years the Library has charged patrons \$.15 per black and white copy. Rossing moved to raise the price of copies to \$.25 each for black and white copies, and \$.50 each for color copies. Martin seconded. All in favor.

### **9. Library Updates**

- Programming. A Library Anniversary Party is scheduled for January 21 at 2:00 p.m. in the Community Room. Folklore Village will be on hand with old-fashioned games. The Argyle Women's Club has donated \$100 for this event. The community is invited, and Kyrie and Hodgson are reaching out to past trustees and employees and inviting them to attend. Director Kyrie handed out fliers of upcoming Library programs and events.

### **10. New Business**

Hodgson discussed the idea of a meat raffle sponsored by herself and John Leigh, owner of Bucky's Smokehouse as a fundraiser for the Library.

### **11. Old Business**

- A draft of the Request for Reconsideration of Materials was discussed. Several changes to the document were suggested. Director Kyrie will update the document accordingly and it will be reviewed at the next meeting.
- A draft of the Director Role was discussed. This draft was compared with the Brodhead Memorial Public Library's Director job description. Johnson moved to use Brodhead's library director job description as the template for Argyle Public Library's Director Role job description. Martin seconded. All in favor.

### **12. Closed Session**

None.

### **13. Adjournment**

Hodgson moved to adjourn. Johnson seconded. All in favor. Meeting adjourned at 7:11 p.m.

**NEXT MEETING:** Monday, February 20, 2023, 6:00 p.m. Location to be determined.