

# Meeting Minutes of the Argyle Public Library Board of Trustees

Monday, January 17, 2022, 6:00 p.m., via Zoom

## 1. Call to Order

The meeting was called to order at 5:58 p.m. by Jessica Martin.

## 2. Roll Call of Members

Members in attendance: Monica Hodgson, Sarah Kyrie, Jessica Martin, Lynn Rossing.  
Also in attendance: prospective Board member Bill Johnson.

## 3. Adoption/Amendment of Agenda

The agenda was discussed and some additional items were added. Rossing moved to approve the agenda as amended. Martin seconded. All in favor.

## 4. Approval of November 15, 2021 Meeting Minutes

Hodgson moved to approve the minutes. Martin seconded. All in favor.

## 5. Finances/Approval of Bills

Director Kyrie submitted bills for review by the Board. Martin moved to approve payment of bills. Rossing seconded. All in favor.

## 6. New Business

- Library Board Membership and Leadership. Rossing moved to invite Bill Johnson to be a member of the Argyle Public Library Board of Trustees. Martin seconded. All in favor. This action will be given to the Argyle Village Board for approval at its next meeting. Rossing moved that Jessica Martin be elected as President of the Board. Hodgson seconded. All in favor.
- Board members read a section of Trustee Essentials: A Handbook for Wisconsin Public Library Trustees and the information was discussed.
- Collection Policy. Library staff member Jen Detra, reviewed and updated the Library's collection policy. Director Kyrie will resend the updated policy to the Board for review and possible adoption at the Board's February meeting.
- Staff Updates. Library staff member Val Steiner will be out for two months on medical leave. Director Kyrie and Jen Detra will fill in, so no coverage issues are expected.
- Garbage Bags. The gas station will stop selling Village garbage bags. Director Kyrie was asked if the Library wants to take on this task. It is an opportunity for the Library to bring new people to the Library and raise funds, \$.20 for each bag sold. Hodgson moved that the Library try this out for two months, then evaluate. Johnson seconded. All in favor.
- COVID Update. The Library reopened today after being closed to in-person services last week due to the high community infection rate and school closure. Library staff are strongly encouraging visitors to wear masks in the Library.

## 7. Library Updates

- Programming:
  - In place of the January 29 Library birthday celebration being canceled due to

COVID, Director Kyrie is working with Historic Argyle on a display of historic photos to display at the Library. There will also be a drawing for gift certificates at local businesses.

- The activity kits purchased with a donation from the Legion are ready to check-out and are proving to be popular.
- Grab & Go Crafts are available to Library visitors.

#### **8. SWLS/Lafayette County Library Updates**

Library Legislative Day is February 8, 2022 and is an opportunity for Library staff, patrons, and board members to meet with legislators. Director Kyrie will be there and invites all those interested to attend.

#### **9. New Building Discussion**

- Hodgson provided the following updates.
  - The Building Committee is in the process of creating a Friends of the Argyle Public Library 501(c)(3) nonprofit organization. It was asked whether Board members can simultaneously serve as Officers of the Friends group, and Director Kyrie will look into this. The Committee plans to meet on January 25 at 1:00 p.m. at the EMS building. Michelle Savatski, Co-chair of the Core Team for The Benton Community Center project, will be on hand to talk about Benton's path to a new library facility. Director Kyrie will look into the possibility of meeting via Zoom rather than in-person. Hodgson and Committee member Steve Engles are meeting with an attorney about applying for IRS 501(c)(3) nonprofit status. Hodgson sent thank-you notes to some who have taken time to meet with Committee members.

#### **10. Old Business**

A large old library desk and two chairs are no longer needed by the Library. Director Kyrie will sell or give them away because the space is needed for other things.

#### **11. Adjournment**

Hodgson moved to adjourn. Johnson seconded. All in favor. Meeting adjourned at 6:47 p.m.

**NEXT MEETING:** Monday, February 21, 2022, 6:00 p.m., location to be determined.