

Meeting Minutes of the Argyle Public Library Board of Trustees

Monday, October 17, 2022, 6:00 p.m., Community Room

1. Call to Order

The meeting was called to order by Bill Johnson at 6:03 p.m.

2. Roll Call of Members

Members in attendance: Toni Harding, Monica Hodgson, Bill Johnson, Library Director Sarah Kyrie, Lynn Rossing. Also in attendance: Maryellyne Rear representing the Friends of the Argyle Public Library ("Friends").

3. Adoption/Amendment of Agenda

Rossing moved to approve the proposed agenda. Hodgson seconded. All in favor.

4. Approval of September 19, 2022 Meeting Minutes

Hodgson moved to approve the September 19, 2022 meeting minutes. Johnson seconded. All in favor.

5. Public Communications

None.

6. Friends Report

Maryellyne Rear, Friends Board Member, reported. The Friends Board is meeting regularly. Their entry in the Argyle Chili Cook-off took the award for Best Presentation. They plan to host a table at the Christmas Craft Fair on December 3rd. They are working on ways to encourage more people to become members and to support the library and a new facility. A grant application for materials to do more community outreach is pending.

7. Village Communication Report

The Village approved the Library's proposed budget.

8. Finances/Approval of Bills

The bills were reviewed. Harding moved to approve the bills. Rossing seconded. All in favor.

- Library hours and staff time. With next year's budget approved, Director Kyrie is planning to add two evening hours to the library's schedule and to create some flex hours for staff who sometimes work outside of regular library hours.
- Copier purchase. The Southwest Wisconsin Library System (SWLS) will help pay for a copier for the Library's future Business Center. If the copier is purchased through Access Systems there will also be a quarterly service fee of \$80. Director Kyrie will do some additional research on copier features and prices. Hodgson moved to give Director Kyrie the authority to complete the research and then make a final decision on purchasing a copier. Rossing seconded. All in favor.

9. Library Updates

- Programming. Recent programs have included a bearded dragon visit, decorating the Library for Halloween, an astronomer program for the Wisconsin Science Festival, and the weekly Chess Club. Upcoming programs include Book or Treat on Halloween, one or two Recycled Book Art workshops, and the Holiday Craft

Fair on December 3.

- Director Kyrie has been invited to speak to the Marathon County Public Library System in Wausau in early December about Argyle's ongoing success with outreach programs. The costs associated with this trip will be paid by Marathon County.
- SWLS/Lafayette County updates. None. The next meeting is tomorrow.

10. New Business

- School outreach. Director Kyrie is looking at ways to work with the school to provide students additional access to information and educational opportunities.

11. Old Business

- Based on its review of Trustee Essentials: A Handbook for Wisconsin Public Library Trustees:
 - Evaluating the Director, the Board asked Director Kyrie to update the job description for her position. She provided a proposed draft to the Board and some changes were suggested. The Board will review the revised draft next month.
- New Building Discussion
 - Hodgson reported that there is no update from the Town of Argyle or the Village of Argyle on engaging an architect to assess the possibility of a joint project with the Argyle-Adams Fire Department.
 - Argyle Economic Development Director Kathy Olmstead has talked to the school about the possibility of a daycare center on site. If this does not happen and the Fire Department does not follow up, the Building Committee may look into a project that would include daycare, and/or possibly a senior center or historic museum. c. Adams Township has some leads on grants that
 - may be useful going forward.

12. Closed Session

None.

13. Adjournment

Harding moved to adjourn. Hodgson seconded. All in favor. Meeting adjourned at 6:53 p.m.

NEXT MEETING: Monday, November 21, 2022, 6:00 p.m. Location to be determined.